



HOUGHTON REGIS TOWN COUNCIL

Peel Street, Houghton Regis, Bedfordshire, LU5 5EY

Town Mayor: **Councillor D Jones**

Tel: 01582 708540

Town Clerk: **Clare Evans**

Miscellaneous Fees - Offices 2026 - 2027

Hire of the Council Chamber

£7.50 per hour

Photocopying*

	A4		A3	
	Black & White	Colour	Black & White	Colour
Councillors	2p	5p	4p	10p
Members of the Public	13p	16p	15p	21p

* VAT will be charged at standard variable rate

Notes:

1. Free use of a Council room is permitted where there is no operational cost incurred, or income lost for the following:
 - Any meeting at which an Officer of the Town Council is present;
 - Any Residents meeting organised and attended by Town Councillors;
 - Town Council political group meetings where that political group is elected to the council and where topics for discussion relate to town council business
2. Free use of a Council room can be applied for by local voluntary or charitable organisations which will be determined by the Head of Corporate Services
3. A charge will be made for political branch meetings or political campaigning meetings
4. The booking form must be used for all meetings.